**AGS Board of Directors Agenda**

December 8, 2022

7 pm – Zoom conferencing

* The meeting was called to order at 7:08 pm, and there was a quorum.
* Present were: Diane, Belinda, Karen, Tracey, Pat, Elizabeth, Ann, Richard, Debbie & Max
* The Minutes of the October & November 2022 meeting were approved
* Treasurer’s report – Elizabeth –
	+ November reports were sent to Ann for review on 12/8, and we will be officially caught up.
	+ Balance in the Frost Bank Checking account is $ 11,645.95, and in the Savings account is $ 15,507.78.
	+ Bank statements are in the Shared Drive, as well as PayPal report including renewals, reconciliations for checking and for savings – all approved by Ann for October.
* Diane stated that Job Descriptions are to be written by each Board Member

ISSUES FOR DISCUSSION

* Officers and positions – Diane, as President – responds to communications, newsletters, being the face of AGS, assembling the newsletter is more daunting – perhaps this should be assigned to another. Belinda volunteered for Newsletter & Social Media & Communications.
* Positions to be filled:
	+ President – Diane, Karen, Richard are possibilities
	+ VP Membership – Karen?
	+ Secretary - Max
	+ Treasurer – Elizabeth
	+ Treasurer Assistant - Ann
	+ Parliamentarian – Debbie Ulczynski
	+ Social Media/Newsletter - Belinda
	+ Programs – Pat Murphree, Debbie Ulczynski

PROGRAMS - Pat

* January – still in a work progress
* February 28, Tuesday Night – Table topics MAYBE (Sat break-out room event - Zoom room free 30- day trial)
	+ Diane - French/Canadian genealogy
	+ Karen -DNA working with Leeds Method
	+ Ann - DAR
	+ Max – Safety on the Internet and Genetic Genealogy Basics
	+ Pat – Genealogy Travel and Genetic Genealogy
	+ Richard – Something on Germany
	+ perhaps in 30-minute sessions, 2 sessions that evening
	+ Have February Board Meeting in a Breakout Room environment as a test
* Cemetery event – March 25, 2023
* April 25 – Crystal City? Stephen Cure, Program Coordinator, Military Sites/Oral History, Texas Historical Commission – May need another speaker for this.
* May – Briscoe Center Map Collection field trip
* June – maybe Sydney Cruise Dixon, Finding Your Way Through Immigration and Naturalization
* Other upcoming programs and ideas
* Carver Center wants to partner with us, perhaps in March and in May
* Texas State Archives is also a possibility
* Clayton Library has recorded a webinar on their facility and is open for tours

MEMBERSHIP UPDATE

* Karen
	+ 88 members, incl 14 Life Membership holders, less than this time last year.
	+ Email ere Thanksgiving did not draw much. Will send another next week. Most renew in December.
	+ Belinda did an ad for Conference Keeper’s through 12/31. Diane said the ad is on first page of Conference Keepers. Diane will put Belinda’s ad on FaceBook.
	+ It was suggested that we inform the members that AGS intends to continue with Zoom meetings which allow us to get higher-quality speakers, and that we use moneys not spent on Church Fees to increase the speaker fees.

TECHNOLOGY CORNER

* Website Cemetery Pages updates – starting in January. The plan is to put cemetery data in spreadsheets and insert a link to spreadsheet into the webpage. Perhaps it will be easier to get people to update spreadsheets rather than update a webpage.
* Steps:
	+ Open webpage
	+ copy data
	+ then paste into spreadsheet
	+ Then create link to spreadsheet
	+ finally insert the link into webpage.
* Kris has volunteered to do a lot of this. Tech Committee will get process worked out and Kris is looking forward to doing this project.
* Diane received a spreadsheet on a cemetery data including FindAGrave links.
* Assorted headaches – PMP Treasurer@AustinTXGenSoc.org, License key is available on Website under PMP, where there is a support button. Elizabeth is changing email to Webmaster@AustinGenealogicalSociety.org and will message me the password.
* There is a sidebar that includes add-ons that were named in PMP’s email that we could incorporate those add-ons to resolve the membership issues
* Max stated that he has a plan to use more “titled email addresses” as opposed to AGS-specific people and use Google Workspace tools to forward. For example, routing Webmaster@...org to the BoD Tech person, the President and to any outside consultant working with the website.

COMMUNICATION with members/non-members – covered by Belinda

* Emails
* Website
* Social Media
* Quarterly – Diane emailed Lisa. And Lisa is awaiting content to edit and publish a Quarterly.
* Diane – EBSCO email re indexing. If someone is researching a cemetery and that cemetery appears in a search of our newsletters, then the researcher pulls up a copy of our data. This is at no cost to us, as EBSCO makes their money by selling their indices to libraries. EBSCO indices are also available to those with TexShare cards.
* We are still getting requests for help. One details that Jim is 82, daughter is 49 and she is interested in hiring an expert in researching her line. Jim wants to gift her am AGS Membership.
* Diane added a lot of societies to the Resources List on the website. This is a great place to send people seeking help.

OTHER BUSINESS

* None

Next board meetings:

* January 12
* February 9
* March 9

Meeting adjourned at 8:47 pm.